

**NORTHEAST ALBERTA COMMUNITY BOARD
PERSONS WITH DEVELOPMENTAL DISABILITIES
PUBLIC MEETING**

Saturday, June 20th, 2009

10:00 a.m. to 3:00 p.m.

**PDD Conference Room, 2nd Floor, Provincial Building
St. Paul, Alberta**

APPROVED MINUTES

Present:

Board Members: Glenn Hennig, Chair, Sherry Young, Robert Annett, Maureen Kubinec, Treena Lane, Denis Duchesneau, Kathryn Wiebe, Caren Mueller, Dr. Douglas Fleming (via telephone)
Administration: Dale Drummond, CEO; Sharon Salomon & Diane Melnyk, Recording Secretary
Guests: Conrad Jean

A. Glenn Hennig, Chair, called the meeting to order at 9:10 a.m., June 20th, 2009.

B. Approval of Agenda

**#09-06-0436 MOTION: Robert Annett moved that the Board approve the Agenda.
Carried unanimously.**

C. Approval of Minutes

**#09-06-0437 MOTION: Denis Duchesneau moved that the Board approve the Minutes.
Carried unanimously.**

D. Business Arising from the Minutes

E. Board Regional Feedback and Future Direction

Denis Duchesneau, St. Paul

- Lac La Biche Community Council
 - The last meeting was held on May 13th, 2009.
 - Mike Balaski and Gael Ronaghan presented a review of the roles of community councils. It was a very good exercise and should be done annually.
 - Donna Desjardins was in attendance promoting Family Voices with her theme of “Daring to Dream”.
 - Para Transit continues to operate. Lac La Biche Disability Services has agreed that all individuals should make an effort to support Para Transit in order to assist in their sustainability.
 - The bowling tournament in St. Paul was once again a huge success. All bowlers who attended enjoyed the outing.
 - Due to a staff shortage, the Lac La Biche Special Olympics will not be represented at the Summer Games in St. Albert on June 26, 27 and 28th, 2009.
 - The next meeting will be a BBQ at Churchill Square on June 10th, 2009.

Kathryn Wiebe, Bonnyville

- Bonnyville Community Council
 - Bonnyville Community Council held a barbeque recognizing employers who have employed persons with disabilities. 38 employers sent representatives.
 - A Mental Health First Aid course is being offered in Bonnyville, and there was much interest by those in attendance.
 - Bonnyville Community Council set up a committee to review potential recipients of PDD awards.
 - Discussion took place on the need for a Men’s Shelter. This will be placed on the agenda for the next Community Council meeting.
 - Bonnyville Affordable Housing is planning on adding another 8 – 10 units adjacent to the existing housing complex.

Robert Annett, Plamondon

- Fort McMurray Community Council
 - There was no meeting held in Fort McMurray.

Sherry Young, Elk Point

- St. Paul Community Council
 - The last meeting was held on May 20th, 2009. There were 24 people in attendance.
 - Lucille Froese, Co-Chair, verified that the Community Council budget was \$2,000.00.
 - The service & merit award committee has made their decisions.
 - Lucille Froese reported on the regional co-chair meeting held on March 16th, 2009.
 - The AISH increase was greatly welcomed.

Glenn Hennig, Vegreville

- Vegreville Community Council
 - The last meeting was held on April 26th, 2009.
 - The next meeting is scheduled for June 23rd, 2009. Selections for awards recipients will be made at this meeting.

Caren Mueller, Vimy

- Athabasca Community Council
 - There were 8 people in attendance at the last Athabasca Community Council meeting.
 - Community Council has decided on taking a field trip in August to Fort Edmonton Park.
 - Attendance has declined at meetings. A phone-out is being done prior to meetings.

Maureen Kubinec, Westlock

- Barrhead Community Council
 - Barrhead Community Council met on May 25th, 2009. A new executive is in place.
 - Community Council is currently planning a rock and fund run as part of the Barrhead Festival. This is the second year that they have done this.
 - Community Council is currently reviewing nominations for the conference awards.
 - Meetings will now be changed to evening meetings to accommodate the new executive.

Treena Lane, Cold Lake

- Cold Lake Community Council
 - The last meeting was held on April 29th, 2009. There were 9 people in attendance.
 - Dennis Hatch, Co-Chair, is in the process of researching what other communities offer their individuals with disabilities with respect to costs charged to attend community fitness facilities and/or theatre events.
 - People First of Cold Lake is having problems with lack of attendance. Discussion took place on how to revive this group.
 - A barbeque will be held on June 24th, 2009 for all individuals, and invitations will be sent to employers in the Cold Lake area that employ individuals with disabilities. A sub-committee will meet to begin the planning process.
 - Discussion was held regarding what is the role of community council and how they can get more involved in a leadership role.
 - Discussion was held on how other communities offer subsidized taxi fares for individuals and seniors through a transportation grant. There will be more discussion on this at a future meeting.

Dr. Douglas Fleming, Westlock

- Westlock Community Council
 - The last Community Council meeting was held on May 12th, 2009.
 - There was someone there to speak on transportation in the community.

- Whitecourt Community Council
 - The next meeting is scheduled for July 2nd, 2009.

F. Delegations/Presentations

- Special Olympics – Conrad Jean
 - The Special Olympics Summer Games are being held in St. Albert this coming weekend.
 - Conrad Jean has looked after the softball program for the past 25 years.
 - St. Paul has 7 softball teams.
 - St. Paul is hosting their 23rd annual softball tournament on August 28th and 29th, 2009. There will be teams in attendance from Red Deer, Calgary, Edmonton, Westlock, St. Albert, Barrhead and Olds.
 - Conrad Jean has been the sport technical director for Sport Alberta since 1990.
 - Conrad Jean was congratulated by the Northeast Community Board for PDD for his hard work with all Special Olympic sports in the Northeast region over his many years.
 -

G. Reports

1.1 Northeast Alberta Community Board Deferral Reports for May 2009

- As part of the regular reporting to the Northeast Alberta Community Board, reports were reviewed on the standard monthly deferral, a graph of deferrals for the period April 1, 2009 – May, 2009, and a monthly reporting of individuals who leave service in the Region to May 31, 2009.
- There are currently 7 individuals in the intake process, 1 from St. Paul, 4 from Whitecourt and 2 from Vegreville.
- There are currently 5 individuals from Athabasca who are deemed eligible and awaiting delivery of PDD-funded supports.
- There are currently 6 individuals, 1 from St. Paul, 2 from Barrhead, and 3 from Whitecourt, who are receiving supports but are awaiting requested changes in PDD-funded supports.
- There are currently 16 individuals, 1 from Lac La Biche, 5 from Fort McMurray, 6 from Barrhead, and 4 from St. Paul, who have had their applications approved but services are not currently available.
- 3 individuals have left services in the region. One individual no longer requires services, and 2 individuals passed away. The overall intake at

the end of May was 2 individuals, with 3 individuals leaving service, which results in a net growth of -1 individual.

- Of the intake of 2 new individuals, 2 individuals had services delivered at a cost of \$4,000 per month or less.

**#09-06-0438 MOTION: Robert Annett moved that the Board accept this report as information.
Carried unanimously.**

1.2 Northeast Alberta Community Board Financial Report April 1, 2009 to May 31, 2009

- A summary of the financial statements of the Northeast Alberta Community Board for PDD for the period ending May 31, 2009 was reviewed.
- The total expenditures for the first 2 months of the 2009-2010 fiscal year for Northeast PDD were \$5,064,000 (15.8% of the budget).
- Expenditures for April and May 2009 are based on actual service delivery data received for April as well as accounting estimates for May 31st under the new contracting process.
- Based on the estimated, actual expenditures and recognized revenues of \$5,078,000 there was under expenditures of \$14,000 for the first two months.
- There was a \$2,000 over expenditure for Board Governance.
- There was a \$21,000 under expenditure for salaries as a result of salary vacancies.
- There was a \$29,000 under expenditure for administrative services or supplies.
- Expenditures for contracted services were over expended by \$71,000 for the first 2 months of the year.
- Family Managed Services are under expended by \$8,000 for the first 2 months.
- Actual expenditures for Ministry initiatives were \$29,000 less than estimated for the first 2 months of the year.

**#09-06-0439 MOTION: Sherry Young moved that the Board accept this report as information.
Carried unanimously.**

1.3 Northeast Alberta Community Board Audit Committee Report

- The Audit Exit meeting was held on June 10th, 2009.

- The Program Branch risk assessment was discussed. There is a shift to a risk based approach and building tools and policy consistency to put best practices in place.
- The audit went well. Finance and administration staff were commended for their efficiency.
- The Board chair will be receiving a confirming letter from the Auditor General. This will complete the financial audit.
- There is a second phase of the audit on the new contracting process.

**#09-06-0440 MOTION: Caren Mueller moved that the Board accept the audit report.
Carried unanimously.**

1.4 2008/09 PDD Family/Guardian Satisfaction Survey

- Every second year Persons with Developmental Disabilities conduct a Family/Guardian Survey throughout the Province. This survey is lead by the Program Branch with participation from each of the Community Boards.
- A total of 7,297 survey forms were distributed, and 2,573 completed surveys were received, representing an overall response rate of 35.3 percent.
- Of these, 92.7 percent (2,350) were from family members/private guardians, 4 percent (102) were from public guardian representatives, and an additional 3.3 percent (84) were from people who identified themselves as other (i.e. trustee, monitor, caregiver, supportive roommate, etc. or unidentified respondents).
- Satisfaction increased slightly from 2006-07 and slightly exceeded the target identified in the Ministry business plan. 85.3 percent of families/guardians (public and private) reported overall satisfaction with PDD funded services received by the person to whom they provide guardianship.
- The Northeast and Northwest regions have a high number of individuals earning minimum wage or better in meaningful employment.
- The Northeast region has more volunteering, at 93 percent, indicating participation in community.
- The Northeast region has high satisfaction rates with PDD services and staff.
- A more concise breakdown of results by Region will be available by September, and this report will be distributed to the Board.

**#09-06-0441 MOTION: Caren Mueller moved that the Board accept this report as information.
Carried unanimously.**

1.5 2008/09 Complaints Investigated by Protection for Persons in Care

- For the 2008-2009 year the Northeast Region did not have any complaints that required investigation by Protection for Persons in Care, despite an increase overall in PDD.
- The Protection for Persons in Care Act is under review (Bill 41).
- A new program that covers the costs of police information checks for volunteers dealing directly with at-risk individuals is operational.

**#09-06-0442 MOTION: Sherry Young moved that the Board accept this report as information.
Carried unanimously.**

1.6 2008-2009 Appeals Secretariat Report

- For the 2008-2009 year the Northeast Region had 3 appeals filed with the Appeals Secretariat with respect to eligibility. All 3 appeals went to dispute resolution and not to the appeal process.
- One of the appeals from Fort McMurray has been withdrawn, as services have now been found. The appeal from Barrhead is scheduled for July 22nd, 2009. The third appeal is on hold due to the dispute resolution process.
- No appeals that were filed were heard by the Appeals Secretariat for the 2008-2009 fiscal year.

**#09-06-0443 MOTION: Treena Lane moved that the Board accept this report as Information.
Carried unanimously.**

1.7 2010 Regional Conference – Whitecourt Proposal

- The Committee has been planning since 2008.
- The Community has concurred that April/May dates would be most suitable.
- Accommodation arrangements and a venue have been tentatively booked.
- There is a meeting scheduled for next week.

#09-06-0444 MOTION: Caren Mueller moved that the Board direct

**administration to review the proposed budget and place this item on the August Board meeting agenda for further discussion.
Carried unanimously.**

1.8 August Board Meeting in Fort McMurray

- The August Board meeting is scheduled for August 20th, 2009 in Fort McMurray.
- Suggestions for itinerary items for meetings that can be scheduled for the afternoon of August 19th can be sent to Dale Drummond.

**#09-06-0445 MOTION: Kathryn Wiebe moved that Board accept this report as information.
Carried unanimously.**

H. Communication from Board Chair

- A letter was received from Lucille Froese, St. Paul Community Council, regarding funding for Leadership Today. A response will be provided.

I. Communication from CEO

- A newsletter has been prepared by the Regional Governance Agreement. Copies were distributed to the Board members, and an electronic version is also available.
- The Premier's Council on the Status of Persons with Disabilities has provided a copy of their report.

**#09-06-0446 MOTION: Maureen Kubinec moved that the Board go In-Camera at 9:20 a.m. to discuss an organizational issue.
Carried unanimously.**

**#09-06-0447 MOTION: Denis Duchesneau moved that the Board come out of Camera at 10:30 a.m.
Carried unanimously.**

J. Notice of Motion/Request for Information

K. Proposed Meeting Dates (Place & Community Invited)

August 20 th ,	in Fort McMurray	Invited Community – Fort McMurray
September 26 th	in St. Paul	Invited Community – Vegreville

L. Adjournment

09-06-0448 MOTION: Denis Duchesneau moved that the Board adjourn at 3:00 p.m. Carried unanimously.

Glenn Hennig, Board Chair

Dale Drummond, CEO