

**NORTHEAST ALBERTA COMMUNITY BOARD  
PERSONS WITH DEVELOPMENTAL DISABILITIES  
PUBLIC MEETING**

**Saturday, June 14<sup>th</sup>, 2008**

**10:00 a.m. to 3:00 p.m.**

**2<sup>nd</sup> Floor Board Room, Provincial Building**

**St. Paul, Alberta**

**APPROVED MINUTES**

**Present:**

Board Members: Glenn Hennig, Chair, Dr. Douglas Fleming, Vice-Chair, Caren Mueller, Sherry Young, Denis Duchesneau, Robert P.R. Annett, Kathryn Kozak Wiebe, Treena Lane, Maureen Kubinec  
Guests: Genia Leskiw, Dale Peterson, Chris Leung, Tacey Murphy, Olga Jurak, Donna Desjardins, Don Schultz  
Administration: Dale Drummond, CEO; Sharon Salomon, Recording Secretary

**A. Glenn Hennig, Chair, called the meeting to order at 9:05 a.m., June 14<sup>th</sup>, 2008.**

**A. Approval of Agenda**

**#08-06-0331 MOTION: Maureen Kubinec moved that the Board approve the Agenda.  
Carried unanimously.**

**B. Approval of Minutes**

**#08-06-0332 MOTION: Treena Lane moved that the Board approve the Minutes.  
Carried unanimously.**

## **D. Business Arising from the Minutes**

### **E. Board Regional Feedback and Future Direction**

#### **Kathryn Kozak Wiebe, Bonnyville**

- Bonnyville Community Council
  - The meeting was held last week.
  - Employabilities introduced a new program to enhance skills. A hand-out was distributed on this. The program develops social interaction and has been working very well.
  - WJS & Associates set up a residential home in Bonnyville this month.
  - WJS & Associates is celebrating 20 years of existence.
  - Dove Centre is celebrating its' 25<sup>th</sup> anniversary on July 16<sup>th</sup>.
  - Community garden plots are available for \$20.00 per plot.
  - Council members are interested in a community needs assessment.

#### **Sherry Young, Elk Point**

- St. Paul Community Council
  - The meeting was held on May 20<sup>th</sup>. There were 24 people in attendance.
  - The budget was discussed.
  - Council members agreed to three social events, including a Christmas social, an end of winter social and a June BBQ.
  - St. Paul FCSS has submitted a bid for the 2009 PDD Conference. Community Council will partner with FCSS on this venture.
  - A sub-committee was struck to put together a presentation for Community Awareness night scheduled for September.
  - Members are seeking more information on the registered disability savings plan. More information is needed, however it was confirmed by Don Rimstad, of AISH, that the details of the program are still under review.
  - Nancy Schneider, AISH Manager, is moving out of the area.
  - Donna Desjardins is now the co-chair of Northeast Family Voices.
  - An FASD workshop was held on June 6<sup>th</sup>.
  - SPAN staff are excited about the extended part two of the IABA complex needs training being held in Westlock.

- Registrations are complete for the SPAN Whitney Lake Camp, being held at the end of June. The camp is fully booked.
- A front-line conference is scheduled for October.
- The group was asked for ideas to take to the upcoming co-chair meeting.
- The next meeting is scheduled for June 25<sup>th</sup> and will be a BBQ. The group will then recess for the summer months.

### **Dr. Douglas Fleming, Westlock**

- Whitecourt Community Council
  - The meeting was held on June 5<sup>th</sup>, but Dr. Fleming was unable to attend.
- Westlock Community Council
  - The next meeting is scheduled for July 11<sup>th</sup>, 2008.
  - Dr. Douglas Fleming attended the Catholic Social Services AGM in Edmonton.
  - The Affordable Housing Project is well underway in Westlock.

### **Treena Lane, Cold Lake**

- Cold Lake Community Council
  - The last meeting was held on May 28<sup>th</sup>.
  - There were 10 people in attendance.
  - Discussion took place on community capacity grants and on the upcoming City of Cold Lake awards for inclusive businesses.
  - The upcoming Northern Connections Conference was discussed.
  - A 32-unit affordable housing project is under way in the City of Cold Lake.
  - The group discussed inviting Employabilities and the Cold Lake Chamber of Commerce to their next meeting.
  - There is interest in getting involved in the Communities in Bloom initiative.
  - The Minister visited Cold Lake and met with Donna Collins, an individual who receives supports in the area.
  - The next meeting is a BBQ at the Lions Park scheduled for June 25<sup>th</sup>. In the event of inclement weather, the BBQ will be held at Community Options.

## **Denis Duchesneau, Lac La Biche**

- Lac La Biche Community Council
  - The meeting was held on May 19<sup>th</sup>.
  - The local recreation director, Todd Thompson, was in attendance.
  - The group is participating in the downtown beautification project.
  - The budget was discussed.
  - There is a need to promote Community Council within the community. They will start by partnering with Portage College at this summer's pow wow. They will be putting a float in the parade.
  - Members are looking forward to the Northern Connections Conference scheduled for next week.
  - There are concerns with employability within the Town. They may put some ads in the local newspaper promoting their abilities for employment.
  - Many members are traveling to Edmonton to apply for passports. They have a travel club and are planning trips.
  - They have formed a committee to place weekly editorials in the Lac La Biche Post newspaper.

## **Robert Annett, Plamondon**

- Fort McMurray Community Council
  - The last meeting was held on May 20<sup>th</sup>,
  - Robert Annett did not attend.
- Robert Annett attended the Northwest Alberta Community Board annual awards ceremony on May 9<sup>th</sup>.

## **Caren Mueller, Vimy**

- Barrhead Community Council
  - No report.
- Westlock Community Council
  - No report.

## Glenn Hennig, Hilliard

- Vegreville Community Council
  - The meeting was held on April 28<sup>th</sup>.
  - Attendance has varied at meetings from 8 people to 35 people. They are canvassing ideas to attain more steady representation.
  - The local Rotary Club is very active and employment is very good at this time.
  - The next meeting is scheduled for June 20<sup>th</sup> and will be a BBQ in the park.

## F. Reports

### 1.1 Northeast Alberta Community Board Deferral Reports for April and May 2008

- As part of the regular reporting to the Northeast Alberta Community Board, reports were reviewed on the standard monthly deferral, a graph of deferrals for the period April 1, 2008 – May 31, 2008 and a monthly reporting of individuals who leave service in the Region.
- There are currently 4 individuals, 2 from Barrhead, 1 from Vegreville and 1 from Whitecourt, in the intake process.
- There is currently 1 individual from Whitecourt who is deemed eligible and is awaiting delivery of PDD-funded supports.
- There is currently 1 individual from St. Paul who is receiving supports but is awaiting requested changes in PDD-funded supports.
- There are currently 8 individuals, 3 from Vegreville, 3 from Fort McMurray, 1 from Barrhead and 1 from St. Paul, who have had their applications approved but services are not currently available.
- 4 individuals have left services in the region. Some of the reasons for leaving service in the region include moving out of the region, seeking independence and two individuals passed away.

**#08-06-0333 MOTION: Robert Annett moved that the Board accept this report as information.  
Carried unanimously.**

## **1.2 Northeast Alberta Community Board Financial Report April 1, 2007 to March 31, 2008**

- A summary of the financial statements of the Northeast Alberta Community Board for PDD for the period ending March 31, 2008 was reviewed.
- Based on revenues of \$2,319,000, expenditures were \$2,305,000, resulting in an under expenditure of \$14,000 for the month of April.
- The under expenditure occurred as a result of \$39,000 for administrative services and supplies for the month.
- The forecast is for a balanced budget.

**#08-06-0334 MOTION: Sherry Young moved that the Board accept the monthly financial report as presented.  
Carried unanimously.**

## **1.3 Northeast Alberta Community Board Audit Committee**

- The Audit Committee Exit meeting was held on June 11<sup>th</sup>, 2008.
- Only two minor points were raised by the auditors, including better identification of community surpluses and confirmation of staff who leave the region.

**#08-06-0335 MOTION: Caren Mueller moved that the Board approve the Financial Statements as presented.  
Carried unanimously.**

**#08-06-0336 MOTION: Caren Mueller moved that the Board accept this report as information.  
Carried unanimously.**

## **1.4 Northeast Alberta Community Board 2008/09 Budget**

- The 2008/09 Budget was presented to the Board.

- One-time funding has been annualized in the new Budget. 1.27 million has been set for agency staff retention and recruitment within the region.

**#08-06-0337 MOTION: Dr. Douglas Fleming moved that the Board approve the 2008/09 Budget as presented.  
Carried unanimously.**

### **1.5 Protection for Persons in Care Act Annual Report**

- Documentation describing the complaint and investigation process and the Annual Report were reviewed.
- For the 2007/08 fiscal year, the Northeast Alberta Community Board had 5 files investigated by the Protection for Persons in Care and all were dismissed as unfounded or insufficient evidence.

**#08-06-0338 MOTION: Treena Lane moved that the Board accept this report as information.  
Carried unanimously.**

### **1.6 2008 Governors' Forum Update**

- The Planning Committee is chaired by Dale Drummond and includes members Paul Renfree, Jim Menzies, and Lois Flynn.
- The Council of Chairs has approved the Agenda.
- The Forum's objectives are to provide opportunities for information sharing between regions and priorities, development of board members, and interactive opportunities between community board members.
- The Forum is scheduled for September 30<sup>th</sup>, 2008 commencing at 1:00 p.m. with an all Community Board Audit Committee meeting. An evening reception will follow with opening remarks from the Minister and/or Deputy Minister. On October 1<sup>st</sup> sessions will include topics of Risk Management and Innovative Ways of Achieving Inclusion. Glenn Hennig will host the Risk Management session. Each community board will be asked for a short presentation on what is currently occurring from the governance table around inclusion or on the topic of governance. On October 2<sup>nd</sup> an interactive presentation will be given by the Governance Secretariat. This will be followed by an open microphone session with the board chairs and the Deputy Minister.
- The Northeast Alberta Community Board chose the topic of governance for their presentation.

**#08-06-0339 MOTION: Sherry Young moved that the Board accept this report as information.  
Carried unanimously.**

### **1.7 Minister's Engagement Process – June 2008**

- Following the recent budget announcement, the Honourable Mary Anne Jablonski, Minister of Alberta Seniors and Community Supports, indicated her interest in hearing from stakeholders about strategies to help address the human resource challenges in the disability service sector.
- The Minister has heard about how some agencies are finding creative solutions within the current funding by doing business differently, while maintaining good outcomes for the individuals they serve. She is looking for more information about these innovative ideas and practices, and how we can work together to foster innovation.
- The information from the sessions will be summarized in a provincial report for the Minister. The objective of the sessions is to identify innovations and efficiencies that will contribute to the sustainability of services for adults with developmental disabilities, given the current and future labour market challenges in Alberta.
- PDD Community Boards will lead the planning, organization and facilitation of the sessions with selected individuals who will represent the perspectives of the identified stakeholder groups, within a provincial framework, to ensure consistent objectives, context and messaging.
- Two or three sessions will be held in each region. Approximately 10 – 15 participants will be invited to each session.
- Stakeholder groups will include individuals with developmental disabilities, family members/guardians, and service providers (including agency Board members, Executive Directors and/or staff) and community organizations.
- PDD Community Boards will provide a report on their regional sessions.
- The engagement sessions are to be concluded by July 4<sup>th</sup>, 2008, and summary reports from each of the regions should be submitted to the PDD Program Branch by July 18<sup>th</sup>, 2008 so that a consolidated report can be prepared for the Minister by July 31<sup>st</sup>, 2008.
- The Northeast Alberta Community Board has sessions scheduled for Westlock, Westlock Inn, on June 25<sup>th</sup>, 2008 commencing at 6:00 p.m. and for Bonnyville, Neighbourhood Inn, on June 26<sup>th</sup>, commencing at 6:00 p.m.
- Service Providers will take part in an e-mail facilitated session where results will be tabulated for the report.

**#08-06-0340 MOTION: Denis Duchesneau moved that the Board accept this report as information.  
Carried unanimously.**

## **1.8 Minister's Tour – July 2008**

- Over the month of July the Minister plans to undertake a “PDD Tour”, visiting each of the regions. During her visits she will meet with each of the Boards, and also would like to visit some agencies and initiatives. The Minister is interested in seeing more traditional services, innovative approaches that are being undertaken to achieve better outcomes, increased efficiencies, approaches to address complex needs, and also may be interested in speaking with one or two families who have been able to successfully undertake family managed supports. As more information becomes available, administration will ensure that the Board is updated on planned dates and locations.

**#08-06-0341 MOTION: Robert Annett moved that the Board accept this report as information.  
Carried unanimously.**

## **1.9 Northeast Alberta Community Board Joint Meetings**

- There is a need to prepare a presentation for joint meetings with agencies, stakeholders, etc. The presentation could be further developed from the planned governance forum presentation. An outline of a presentation will be presented by administration at the August Board meeting.
- The Board reviewed and accepted this report as information.

## **2.1 Self Advocate Update**

- The Northeast Self Advocates are currently making final preparations for the Joint Self-Advocacy Conference being held on June 16 – 18, 2008 in Slave Lake.
- There are currently 100 registered participants from NE and 80 registered participants from NW.
- Agencies have been very supportive in terms of providing staff assistance and travel for individuals to attend.

- The only issue that the Committee is experiencing is that not all delegates will receive a conference bag, as supply is limited to self advocates and the organizing committee.
- Planning and discussion are in the early stages for a third provincial self advocacy summit. The target date is fall of 2009. Recruitment is currently under way for three self advocate representatives from the northeast region. The three individuals will be selected from three parts of the region; east, west and north.

**#08-06-0342 MOTION: Caren Mueller moved that the Board accept this report as information. Carried unanimously.**

## 2.2 10<sup>th</sup> Annual Regional Conference Update

- Following a series of program committee meetings and conference committee meetings, the conference committee is recommending to the Northeast Alberta Community Board a theme for the conference and the program/session itinerary.
- The recommended Conference theme is “Explore the Possibilities: N.O.W. (No Opportunities Wasted)”. The acronym N.O.W. – No Opportunities Wasted is also used by the Community Council in Cold Lake and has local meaning and power.
- Recommended program sessions include: “Bully Free”, “A New Way of Seeing”, “Family Voices”, “Art Session”, “Bus Tour – Cold Lake” and a plenary session involving 10 individuals, 1 from each community. Cory Johnson is the keynote speaker for Saturday. His topic is “Turning Disabilities into Possibilities”.
- There has been a local youth group booked to D.J. the Friday evening dance. An individual from Cold Lake will provide piano music during the banquet.
- The Awards ceremony will be an agenda item for the August Board meeting.
- The group would like to present a legacy of a wheelchair lift for the stage that can be donated to the Energy Centre.
- The planned bus tour of Cold Lake will include stops at the Cold Lake Air Force Base, the Marina, the local fish hatchery and the Energy Centre.
- It has been suggested that the theme of the conference is about opportunities, so the program committee would like to give people in communities opportunities to share their stories of success and of opportunities they have seized. The recommendation is for a plenary

session with at least 10 people, one from each community in the Northeast, sharing opportunities they have had and/or seized and what they have accomplished in doing so. This panel will be compiled with the joint suggestions of community council, PDD staff and service provider staff.

**#08-06-0343 MOTION: Denis Duchesneau moved that the Board approve the Conference theme and session content and itinerary as presented.  
Carried unanimously.**

#### **G. Communication from Board Chair**

- The ACDS Conference took place April 30<sup>th</sup> to May 2<sup>nd</sup>.
- On May 20<sup>th</sup> a presentation was made to Cold Lake City Council about their community's role and responsibilities in developing and maintaining an inclusive community. Treena Lane and Dale Drummond were in attendance and took part in the presentation. The presentation was warmly received.
- The Council of Chairs meeting was held on May 27<sup>th</sup>. Minister Jablonski's immediate plans for action were laid out. They included requiring every region to hold at least 2 stakeholder sessions and report back to the Ministry by July 4<sup>th</sup>, 2008. A set of questions has been developed so that each region is gathering information in the same context. The Minister has also committed to visiting and meeting the Boards of each region by the end of July. NE PDD has submitted suggestions for community visits for our region and the reasons for visiting these communities. The next Council of Chairs meeting is scheduled for July 9<sup>th</sup>, 2008.
- The Northeast Alberta Community Board Business Plan has been submitted to the Ministry and has been signed off on June 5<sup>th</sup>, 2008.
- CEO evaluations have been completed.

#### **H. Communication from CEO**

- Northeast PDD has recently recruited and hired a new budget officer in Lac La Biche as well as a summer student.
- Resignations have been received from Marlene Coulter, who is moving to Saskatchewan, and Suzan Sloomweg, who is retiring. Recruitment is under way for both positions. Linda Rix of Fort McMurray will be covering off the Athabasca position in the interim.

- A staff retreat has been planned for June 23<sup>rd</sup> and 24<sup>th</sup> at Lilly Lake Lodge. The annual staff awards and recognition will take place the evening of June 23<sup>rd</sup>.
- Dove Centre is celebrating its' 35<sup>th</sup> anniversary. An invitation has been received for a celebration on July 16<sup>th</sup>.
- An invitation has been received to the Blue Heron Support Services annual general meeting scheduled for June 25<sup>th</sup>. Patty Chizma will be representing Northeast PDD staff at this meeting.

**I. In-Camera Session (Review Organizational Issues)**

**#08-06-0344 MOTION:** Dr. Douglas Fleming moved that the Board go In-Camera at 9:10 a.m. to discuss an organizational issue.

**Carried unanimously.**

**#08-06-0345 MOTION:** Kathryn Wiebe moved that the Board come out of Camera at 10:05 a.m.

**Carried unanimously.**

**J. Notice of Motion/Request for Information**

**K. Proposed Meeting Dates (Place & Community Invited)**

No Scheduled Meeting in July		
August 21, 2008	in Fort McMurray	Fort McMurray
No Scheduled Meeting in September		
October 2, 2008	in Edmonton	Governance Forum

**L. Adjournment**

**#08-06-0346 MOTION:** Dr. Douglas Fleming moved that the Board adjourn at 2:35 p.m.

**Carried unanimously.**

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Glenn Hennig, Chair

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Dale Drummond, CEO