

**NORTHEAST COMMUNITY BOARD
PERSONS WITH DEVELOPMENTAL DISABILITIES
PUBLIC MEETING**

Monday, March 22nd, 2010

1:00 p.m. to 5:00 p.m.

**PDD Boardroom, 2nd Floor, Provincial Building
5025 – 49 Avenue, St. Paul, Alberta**

APPROVED MINUTES

Present:

Board Members: Glenn Hennig, Chair, Sherry Young, Denis Duchesneau, Caren Mueller, Treena Lane, Maureen Kubinec, Kathryn Wiebe
By Telephone: Dr. Douglas Fleming, Vice Chair
Administration: Dale Drummond, CEO; Michael Mountford, Director of Finance & Monitoring, Sharon Salomon, Recording Secretary
Regrets: Robert Annett

A. Glenn Hennig, Chair, called the meeting to order at 10:35 a.m., March 22nd, 2010.

B. Approval of Agenda

**#10-03-0528 MOTION: Denis Duchesneau moved that the Board approve the Agenda.
Carried unanimously.**

C. Approval of Minutes

**#10-03-0529 MOTION: Sherry Young moved that the Board accept the Minutes with one amendment.
Carried unanimously.**

D. Business Arising from the Minutes

#10-03-0530 MOTION: Maureen Kubinec moved that the Board go In-Camera at 10:40 a.m. on March 22nd, 2010 to discuss an organizational issue.
Carried unanimously.

#10-03-0531 MOTION: Kathryn Wiebe moved that the Board come out of Camera at 12:00 p.m. on March 22nd, 2010.
Carried unanimously.

E. Board Regional Feedback and Future Direction

Sherry Young, St. Paul

St. Paul Community Council

- There were 27 attendees at the last meeting.
- Donna Desjardins of Family Voices spoke on inclusive communities.
- The Special Olympics bowlers attended a tournament in Bonnyville on March 13th.
- St. Paul Abilities Network will not be holding their annual wellness camp this year. Instead they will have several short day trips.
- St. Paul Abilities Network is currently in the accreditation process.
- The home being built adjacent to the children's residence will house people with brain injuries and mental health issues.
- The group discussed nominations for various awards, including community inclusion, community living, the Barbara Cormack Memorial Award, a national inclusive education award, etc. Nomination forms are available.
- The next meeting is scheduled for April 19th.

Caren Mueller, Vimy

Athabasca Community Council

- No meeting was held since the last Board meeting.

Westlock Community Council

- Caren Mueller attended Westlock Community Council meeting on behalf of Dr. Doug Fleming.
- The meeting was held on March 18th, with 14 people in attendance.
- The group was disappointed that the annual conference had been postponed. This will be an agenda item for the next meeting with further discussion on fundraising ideas to support the Conference.
- The next meeting is scheduled for April 15th.

Maureen Kubinec, Westlock

Barrhead Community Council

- There have been 2 community council meetings since the last board meeting.
- The first meeting was held on March 4th which included a Supports Intensity Scale (SIS) information session. There were approximately 17 people in attendance at each of the 2 SIS information sessions held on March 4th.
- Community Council has undertaken several activities recently. They are preparing for a concession for the expo trade fair scheduled for April 23rd and 24th. They are also preparing for a “race down the street” at the street festival being held in conjunction with Blue Heron days in June. They will be involved in “Picture This”, a film festival, which will include films made about and by disabled people. This event is scheduled for June 5th.
- The group is advocating “Join Together Alberta”, a march being held on March 20th.
- Nominations and elections for co-chairs will be held at the next meeting.
- The next meeting is scheduled for April 19th.

Glenn Hennig, Vegreville

Vegreville Community Council

- The last meeting held was on February 22nd, 2010. There were 26 people in attendance.
- New Co-Chairs will be elected at the next meeting.
- Upcoming agenda items will include registered disability savings plans, community life, and shared stories.
- The next meeting is scheduled for March 29th.
- Glenn Hennig attended the AACL President's Reception. Various awards were presented.
- Four families from the Northeast Region attended the 2010 AACL Conference.

Treena Lane, Cold Lake

Cold Lake Community Council

- There has not been a meeting since the last board meeting.
- The next meeting is scheduled for March 31st.

Kathryn Wiebe, Bonnyville

Bonnyville Community Council

- The last meeting was held on March 16th. There were 10 people in attendance.
- The Special Olympics bowling tournament was successful.
- The Minister's 6 priorities were discussed at the meeting.
- Much discussion took place regarding the upcoming Bonnyville FIFA Cup tournament. The local Soccer Association will be involved in this project as well.
- Kathryn Wiebe attended the Dual Diagnosis Conference in Red Deer. The sessions held for caregivers and family sessions were very informative. The Minister opened the Conference. The 6 priorities were emphasized. A pilot project has been launched in Red Deer involving a common counter for Alberta Justice, Child & Youth Services, PDD, etc. all combined in one area.

Denis Duchesneau, St. Paul

Lac La Biche Community Council

- The last meeting was held on March 9th, 2010. There were 4 people in attendance.
- An advertisement regarding the next community council meeting will be placed in the local newspaper in anticipation of more attendees.
- The next meeting is scheduled for April 14th.
- Denis Duchesneau and Dale Drummond attended Portage College for the unveiling of their Business Plan on March 11th. There were 12 people in attendance. Discussion took place regarding the disability studies program. Portage College continues to offer this program.

Robert Annett, Plamondon

- No report.

Dr. Douglas Fleming, Westlock

- No report.

F. Delegations/Presentations

G. Reports

1.1 Northeast Community Board Deferral Reports for February, 2010

- As part of the regular reporting to the Northeast Community Board, three reports were reviewed, including the standard monthly deferral report for February 2010, a graph of Northeast PDD referrals from April 1, 2009 – February, 2010, and a monthly reporting of individuals who leave service in the Region to January 31, 2010.
- There is now a provincial definition for “eligible and awaiting supports”. It will now include if anyone is waiting as part of the eligibility process. Even those not deemed eligible will be part of this process. All regions will now be collecting and reporting data based on this provincial definition. This data will be reported to the Minister on a monthly basis.

- There are 13 individuals in the intake process; 1 from St. Paul, 2 from Athabasca, 3 from Barrhead, 1 from Westlock, 2 from Vegreville, 1 from Lac La Biche, and 3 from Fort McMurray.
- There are 17 individuals who are deemed eligible and are awaiting delivery of PDD-funded supports; 2 from Barrhead, 4 from Bonnyville, 2 from Cold Lake, 2 from Whitecourt, 3 from Fort McMurray, and 4 from St. Paul.
- There are 4 individuals, 2 from St. Paul, and 2 from Barrhead, who are receiving supports, but are awaiting requested changes in PDD-funded supports.
- There are 8 individuals, 5 from Fort McMurray, 1 from Vegreville, and 2 from Lac La Biche, whose applications have been approved but services are not available.
- Twenty-seven new individuals entered service, and 14 individuals left service, resulting in a net uptake of 13 individuals. Of the 27 new people receiving service, 22 had service delivered at a cost of \$4,000 per month or less.
- The number of individuals no longer receiving service in the region is 14. The reason for services being discontinued and the cost reductions are: 9 individuals moved out of the region, cost reductions of \$20,059 per month, and 5 individuals left service for other reasons, including, becoming more independent, educational opportunities, and changes in family circumstances, at a cost reduction of \$10,491 per month.
- Two new individuals are receiving services through Family Managed Agreements, and 1 individual has left Family Managed Agreement services. The net uptake for Family Managed Agreements is 1.
- For 2009-2010, 25 new individuals have received services through contract, while 13 individuals have left service under contract funding.
- Thirteen of the 27 new individuals entered into service when they turned 18. The 14 remaining individuals have entered service at an older age; 8 individuals were from 19 – 24 years of age, 2 individuals were from 25 – 39 years of age, 2 individuals were from 40 – 53 years of age, and 2 individuals were 54 years of age or older.
- New individuals not covered by maximizing capacity in contracts (funding from Growth and Enhancement funding) – 8 people entered into service; 3 from Whitecourt, 1 from Athabasca, 1 from Barrhead, 1 from Lac La Biche, 1 from Vegreville, and 1 from St. Paul.
- Thirteen individuals, 3 from Whitecourt, 1 from Vegreville, 3 from Barrhead, 1 from Westlock, 3 from Athabasca, 1 from Whitecourt, and 1 from Cold Lake, received enhancements to existing services.
- Through maximizing capacity in contracts, agencies absorbed 18 individuals, 3 from Athabasca, 2 from Westlock, 2 from Fort McMurray, 4 from Bonnyville, 1 from St. Paul, 5 from Cold Lake, and 1 from Vegreville.
- The overall intake at the end of February was 27 individuals, with 14 individuals leaving service, which results in a net growth of 13 individuals.

- Of the 27 new individuals receiving service, 22 had service delivered at a costs of \$4,000 per month or less.

**#10-03-0532 MOTION: Treena Lane moved that the Board accept this report as information.
Carried unanimously.**

1.2 Northeast Community Board Financial Report April 1, 2009 to February 28, 2010

- A summary of the financial statements of the Northeast Community Board for PDD for the period ending February 28, 2010 was reviewed.
- The total expenditures for the first 11 months of the 2009-2010 fiscal year for Northeast PDD were \$28,395,000 (90.5% of the revised budget).
- Based on estimated, actual expenditures and recognized revenues of \$28,610,000 there was under expenditures of \$215,000 for the first 11 months of the fiscal year.
- There was a \$29,000 under expenditure for Board Governance.
- There was a \$203,000 under expenditure for salaries as a result of salary vacancies and salary variances due to staff on secondment.
- There was a \$253,000 under expenditure for administrative services or supplies.
- Expenditures for contracted services were over expended by \$599,000 for the first 11 months of the year.
- Actual expenditures for Ministry initiatives were \$33,000 less than estimated for the first 11 months of the year.
- Family Managed Services are under expended by \$296,000 for the first 11 months. Utilization rates for family managed service is at 80.49 percent, which is under the historic trend of 92 percent used for forecasting.
- Actual expenditures for Ministry initiatives were \$33,000 less than estimated for the first 11 months of the year.
- This fiscal year, Northeast PDD had served 524 individuals (534 individuals in 2009) to the end of February.

**#10-03-0533 MOTION: Caren Mueller moved that the Board accept this report as information.
Carried unanimously.**

1.3 Audit Committee Report

- Audits are ongoing.
- A new Audit Chair will be appointed for April 1st, 2010.

- Sherry Young was appointed Interim Audit Committee Chair until the next audit committee meeting scheduled for April 16th.

**#10-03-0534 MOTION: Caren Mueller moved that the Board accept this report as information.
Carried unanimously.**

1.4 Northeast Board Quarterly Report for the Period April 1, 2009 to December 31, 2010 (Third Quarter)

- The Northeast Community Board prepares a report which outlines the activities and events undertaken by the Board and the results achieved in relation to the 2009-2010 Business Plan.
- Northeast PDD staff have worked diligently on complex needs. Contract dollars for a behavioral supports contract were reinvested into a part-time psychologist as well as providing funds to agencies for their expertise of choice; both have been very successful and valuable.

**#10-03-0535 MOTION: Kathryn Wiebe moved that the Board accept this report as information.
Carried unanimously.**

1.5 Northeast Board Quarterly Report for the Period April 1, 2009 to March 31, 2010 (Fourth Quarter)

- The Northeast Community Board prepares a report which outlines the activities and events undertaken by the Board and the results in relation to the 2009-2010 Business Plan.
- This is a quarterly report that is filed with the PDD Program Branch by each community board.

**#10-03-0536 MOTION: Maureen Kubinec moved that the Board accept this report as information.
Carried unanimously.**

1.6 North East Rotary Employment Partnership 3rd Quarter Report

- As part of the contract with AACL, there exists a Rotary Employment Partnership. There is a required quarterly reporting to the Northeast Community Board. The report provided is the 3rd quarter report.
- The focus next year will be on the Westlock area.

#10-03-0537 MOTION: Sherry Young moved that the Board accept this report as information.
Carried unanimously.

1.7 Strategy for Northeast Community Board Communication with MLAs

- The Board discussed communication strategies regarding communication with MLAs.

#10-03-0538 MOTION: Sherry Young moved that the Board accept this report as information.
Carried unanimously.

2.1 Self Advocate Update

- No report.

H. Communication from Board Chair

- The Board presented a bouquet of flowers and a gift to Caren Mueller and thanked Caren for her time and dedication to the Northeast Community Board for PDD.

I. Communication from CEO

- There are currently 2 dispute resolutions in process. Both disputes are regarding eligibility and will be heard in Fort McMurray.
- The Governor's forum will be held in Westlock on March 26th. Caren Mueller and Robert Annett will represent the Northeast Community Board for PDD.
- The Northwest Community Board has extended an invitation to attend their annual dinner and awards night on May 14th

J. Notice of Motion/Request for Information

K. Proposed Meeting Dates (Place & Community Invited)

April 17, 2010	in St. Paul	Invited Community – Athabasca
May, 2010	No Meeting Scheduled	

L. Adjournment

#10-03-0539 MOTION: Maureen Kubinec moved that the Board adjourn at 3:20 p.m.

Glenn Hennig, Board Chair

Dale Drummond, CEO