

**NORTHEAST ALBERTA COMMUNITY BOARD
PERSONS WITH DEVELOPMENTAL DISABILITIES
PUBLIC MEETING**

Thursday, October 2nd, 2008

1:00 p.m. to 3:00 p.m.

**Canmore Conference Room, Delta Edmonton South
Edmonton, Alberta**

APPROVED MINUTES

Present:

Board Members: Glenn Hennig, Chair, Dr. Douglas Fleming, Vice-Chair, Sherry Young, Robert P.R. Annett, Kathryn Kozak Wiebe, Maureen Kubinec, Treena Lane, Caren Mueller

Guests: Michael Mountford

Administration: Dale Drummond, CEO; Sharon Salomon, Recording Secretary

A. Glenn Hennig, Chair, called the meeting to order at 1:20 p.m., October 2nd, 2008.

A. Approval of Agenda

**#08-10-0362 MOTION: Maureen Kubinec moved that the Board approve the Agenda.
Carried unanimously.**

B. Approval of Minutes

**#08-10-0363 MOTION: Maureen Kubinec moved that the Board approve the Minutes.
Carried unanimously.**

D. Business Arising from the Minutes

E. Board Regional Feedback and Future Direction

- Reports deferred to the November Board meeting.

F. Delegations/Presentations

G. Reports

1.1 Northeast Alberta Community Board Deferral Reports for August 2008

- As part of the regular reporting to the Northeast Alberta Community Board, reports were reviewed on the standard monthly deferral, a graph of deferrals for the period April 1, 2008 – August 31, 2008 and a monthly reporting of individuals who leave service in the Region.
- There are currently 3 individuals, 2 from St. Paul and 1 from Bonnyville, in the intake process.
- There is currently 1 individual from Cold Lake, who is deemed eligible and is awaiting delivery of PDD-funded supports.
- There are currently no individuals who are receiving supports but are awaiting requested changes in PDD-funded supports.
- There are currently 6 individuals, 2 from Vegreville, 3 from Fort McMurray, and 1 from Barrhead, who have had their applications approved but services are not currently available.
- 12 individuals have left services in the region. Some of the reasons for leaving service in the region include moving out of the region, seeking independence, change in needs, and two individuals passed away.
- The overall intake at the end of August was 10 individuals, with 12 individuals leaving service, which results in a net growth of -2 individuals.

#08-10-0364 MOTION: Robert Annett moved that the Board accept this report

**as information.
Carried unanimously.**

1.2 Northeast Alberta Community Board Financial Report April 1, 2008 to August 31, 2008

- A summary of the financial statements of the Northeast Alberta Community Board for PDD for the period ending August 31, 2008 was reviewed.

- The total expenditures for the first five months of the 2009 fiscal year for Northeast PDD were \$12,609,000 (42.0% of the budget).
- Based on recognized revenues of \$12,059,000 there was an over expenditure of \$550,000 for the first five months.
- There was a \$9,000 over expenditure for Board Governance.
- There was a \$23,000 reduction in planned expenditures as a result of salary vacancies and salary vacancies due to staff on LTDI.
- There was an \$82,000 under expenditure for administrative services or supplies. These funds have been deferred for future expenditures.
- Expenditures for contracted services were \$835,000 more than expected for the five months.
- There was an estimated under expenditure of \$59,000 for Individual Funding.
- Actual expenditures for Community Capacity and Achieving Better Outcomes projects were \$130,000 less than estimated for the first four months of the year. Expenditures in this category have been deferred to later in the fiscal year.
- Expenditures for Contracted Services were \$835,000 more than expected for the five months. As of July 31st funding from 2008 had been annualized to all Service Providers in the region. Expenditures also reflect transfer of additional individuals into contract from Individual Funding for 2 service providers in recent months, plus the shift of individuals to Family Managed contracts.

**#08-10-0365 MOTION: Kathryn Kozak Wiebe moved that the Board accept the Financial Report.
Carried unanimously.**

1.3 Audit Committee

- Caren Mueller advised that the Audit Committee and Board Evaluations were completed and reviewed. No further input, recommendation or action is required.

**#08-10-0366 MOTION: Caren Mueller moved that the Board accept this report as information.
Carried unanimously.**

2.1 Self Advocate Update

- Self-advocates are currently working on the provincial advocacy summit which will be held in Edmonton in September 2009. The Northeast has representatives at the provincial table who are part of the planning group. They have held one meeting to date.

#08-10-0367 MOTION: Dr. Douglas Fleming moved that the Board accept this report as information.
Carried unanimously.

2.2 10th Annual Regional Conference Update

- There is an orientation session for volunteers scheduled for Thursday evening prior to the Conference.
- Board members will introduce and thank presenters at the various sessions throughout the Conference, including the bus tour, plenary session and keynote speaker.
- The Northeast Alberta Community Board display will be manned by a staff member and a Board member.
- The wheelchair lift has been purchased with fundraised dollars.
- The media will be on site live for radio interviews.

#08-10-0368 MOTION: Caren Mueller moved that the Board accept this report as information.
Carried unanimously.

G. Communication from Board Chair

- The next Council of Chairs meeting is scheduled for November 10th, 2008.

H. Communication from CEO

#08-10-0369 MOTION: Robert Annett moved that the Board go In-Camera at 1:45 p.m. to discuss an organizational issue.
Carried unanimously.

#08-10-0370 MOTION: Dr. Douglas Fleming moved that the Board come out of Camera at 3:05 p.m.
Carried unanimously.

J. Notice of Motion/Request for Information

K. Proposed Meeting Dates (Place & Community Invited)

November 29, 2008 in St. Paul Invited Community - Athabasca

L. Adjournment

**#08-10-0371 MOTION: Dr. Douglas Fleming moved that the Board adjourn at
3:50 p.m.
Carried unanimously.**

Glenn Hennig, Chair

Dale Drummond, CEO