

**NORTHEAST ALBERTA COMMUNITY BOARD
PERSONS WITH DEVELOPMENTAL DISABILITIES
PUBLIC MEETING**

Saturday, September 26th, 2009

3:00 p.m. to 5:00 p.m.

2nd Floor, Provincial Building, St. Paul, Alberta

APPROVED MINUTES

Present:

Board Members: Glenn Hennig, Chair, Sherry Young, Robert Annett, Maureen Kubinec, Denis Duchesneau, Kathryn Wiebe, Caren Mueller, Dr. Douglas Fleming

Administration: Dale Drummond, CEO; Sharon Salomon, Recording Secretary

Regrets: Treena Lane

A. **Glenn Hennig, Chair, called the meeting to order at 2:50 p.m., September 26th, 2009.**

A. Approval of Agenda

**#09-09-0464 MOTION: Robert Annett moved that the Board approve the Agenda.
Carried unanimously.**

B. Approval of Minutes

**#09-09-0465 MOTION: Dr. Douglas Fleming moved that the Board approve the Minutes with the correction under the Board Regional Feedback and Future Direction section, Report of Dr. Douglas Fleming, Westlock Community Council; that Jason Huish is part of the transportation committee and not the affordable housing committee.
Carried unanimously.**

D. Business Arising from the Minutes

E. Board Regional Feedback and Future Direction

- Board Regional Feedback reports were deferred to the next Board meeting.

F. Delegations/Presentations

- No delegations present.

G. Reports

1.1 Northeast Alberta Community Board Deferral Reports for August 2009

- As part of the regular reporting to the Northeast Alberta Community Board, three reports were reviewed, including the standard monthly deferral report for August, 2009, a graph of Northeast PDD referrals from April 1, 2009 – August 31, 2009 and a monthly reporting of individuals who leave service in the Region to August 31, 2009.
- Nine individuals left service as of April 1, 1 from Vegreville, 2 from Cold Lake, 1 from Barrhead, 3 from Fort McMurray, 1 from Bonnyville and 1 from Westlock. Three individuals left service in August, two moved out of the region for educational purposes, and 1 for family reasons.
- There are currently 5 individuals from Whitecourt in the intake process.
- There is currently 1 individual from St. Paul who is deemed eligible and is awaiting delivery of PDD-funded supports.
- There are currently 4 individuals, 1 from St. Paul and 3 from Barrhead, who are receiving supports but are awaiting requested changes in PDD-funded supports.
- There are currently 11 individuals, 9 from Barrhead and 2 from St. Paul, whose applications have been approved but services are not available.
- There is more movement of individuals into the region, and less movement out of the region. This may result in the number of individuals served in the region to be approximately 550 by the end of the year.

**#09-09-0466 MOTION: Maureen Kubinec moved that the Board accept this report as information.
Carried unanimously.**

1.2 Northeast Alberta Community Board Financial Report April 1, 2009 to August 31, 2009

- A summary of the financial statements of the Northeast Alberta Community Board for PDD for the period ending August 31, 2009 was reviewed.
 - The total expenditures for the first 5 months of the 2009-2010 fiscal year for Northeast PDD were \$12,681,000 (39.7% of the budget).
- Based on estimated, actual expenditures and recognized revenues of \$12,315,000 there was over expenditures of \$366,000 for the first 5 months.
- There was a \$9,000 under expenditure for Board Governance.
- There was a \$76,000 under expenditure for salaries as a result of salary vacancies.
- There was a \$114,000 under expenditure for administrative services or supplies.
- Expenditures for contracted services were over expended by \$658,000 for the first 5 months of the year.
- Family Managed Services are under expended by \$64,000 for the first 5 months.
 - Eighteen new individuals entered into service and 9 people left service as of August 31st, thus providing the region with a net uptake of 9 individuals.
 - Five of the 18 new individuals entered into service when they turned 18. The 13 remaining individuals have entered into service at an older age as follows: 8 were from 19 – 24 years; 2 were from 25 – 39 years; 2 were from 40 – 53 years; and 1 was 54 years and over.
 - One individual has left Family Managed Services and no new individuals are receiving services through Family Managed Services. The net uptake for Family Managed Services is negative 1.
 - Eighteen new individuals entered into service in the first 5 months of the fiscal year. Seventeen individuals had service delivered at a cost of \$4,000 per month or less and 1 individual had costs of over \$7,000 per month.

**#09-09-0467 MOTION: Caren Mueller moved that the Board accept the financial report as presented.
Carried unanimously.**

1.3 11th Northeast Regional Community Conference Debrief Discussion

- The community involvement was phenomenal.
 - There were concerns with the site of some sessions, due to the noise level and the acoustics.
- The presenters were top notch, and the atmosphere was warm and solid.
- The sessions engaged individuals.
- The event was well organized.
- The silent auction was a highlight.
 - The Board Update session was well received. Future conferences should include an open dialogue with the Board.
 - The response to the Communicator of the Year award was inspiring.

**#09-09-0468 MOTION: Kathryn Wiebe moved that the Board accept this report as information.
Carried unanimously.**

1.4 Board to Council of Chairs (Service Providers) Discussion

- Meetings have been scheduled between the Northeast Community Board and Service Provider Boards for October 23rd and 24th in St. Paul.
- The Board reviewed and accepted this report as information.

**#09-09-0469 MOTION: Caren Mueller moved that the Board accept this report as information.
Carried unanimously.**

1.5 Complex Needs Update and Discussion

- Administration will provide the Board with monthly updates on complex needs and will ensure Complex Needs is on each Board meeting Agenda.
- The Board reviewed and accepted this report as information.

**#09-09-0470 MOTION: Robert Annett moved that the Board accept this report as information.
Carried unanimously.**

2.1 Self Advocate Update

- Planning is in the final stages for the Self Advocate Summit scheduled for Edmonton on October 2nd and 3rd.
- There will be individuals from the Northeast in attendance.

**#09-09-0471 MOTION: Dr. Douglas Fleming moved that the Board accept this report as information.
Carried unanimously.**

H. Communication from Board Chair

- The Agenda has been formalized for the Governance Forum, scheduled for Edmonton on October 6th and 7th, 2009.
- Audit Committees will meet at the governance forum at 10:00 a.m. on October 6th and the remainder of board members will meet at 12:00 noon.
- The governance secretariat will be conducting an information session at the Forum.
- The annual provincial awards night has been scheduled for the evening of October 6th to coincide with the Governor's Forum.

I. Communication from CEO

- There are currently no appeals or disputes pending.

**#09-09-0472 MOTION: Denis Duchesneau moved that the Board go In-Camera at 3:30 p.m. on September 26th, 2009 to discuss an organizational issue.
Carried unanimously.**

**#09-09-0473 MOTION: Denis Duchesneau moved that the Board come out of Camera at 3:45 p.m. on September 26th, 2009.
Carried unanimously.**

J. Notice of Motion/Request for Information

K. Proposed Meeting Dates (Place & Community Invited)

November 14, 2009	in St. Paul	Invited Community – Vegreville
December 15, 2009	in St. Paul	Invited Community – Lac La Biche

L. Adjournment

#09-09-0474 MOTION: Katherine Wiebe moved that the Board adjourn at 5:00 p.m.

Glenn Hennig, Board Chair

Dale Drummond, CEO